

**Sacred Heart Area School
Board Meeting
Wednesday, November 2, 2016**

The meeting was called to order by Tom Brichacek and the opening prayer was led by Jim Opelia.

Those present were Jim Opelia, Katie Noska, Chris Perius, Tom Brichacek, Susan Storry, Michael Cole, RoAnn Trout, Father Joe, Tina Maros, and Sarah Gregerson.

Chairperson Tom Brichacek called the meeting to order at 5:09pm.

Father Joe requested to add insurance to the agenda. Chris moved to accept the agenda. Katie seconded. Approved.

The minutes from the October 5th meeting were reviewed. Mike moved to accept the minutes. Chris seconded. Approved.

1) Principal Jim Opelia presented the Board with the Parochial School Report

Recent Happenings

A Teacher Workshop – Took place on Friday, October 7th at the school. Teachers had time to work on one of the school strategic plan objective in the area of technology. It was agreed that we should attain classroom sets of technological devices (i.e. chrome books, iPads, etc....) It was also agreed that the new curriculum review cycle should include technology as its first year's project. The teachers were able to tour classrooms and to see what other teachers are doing with Marzano practices.

Marzano Training: For SHAS teaching staff will take place on October 14th in Pierz. The focus of this training was to effectively break down standards to build learning goal scales for their students.

A Teacher Workshop: On October 17th the teachers were able to practice what they learned on October 14th in their workshop. The teachers worked on finalizing MNSAA Self Study assignments that they worked on extensively last year.

The Apple Pie Baking and Volunteer Appreciation Luncheon: Took place on October 18th. Several parishioners volunteered their time in the church basement in the morning to assist SHAS students in baking personal sized apple pies to bring home. Volunteers who helped our school thru the year were invited for a delicious appreciation lunch in the school gym that was prepared by SHAS parents. There was a garage sale wrap up meeting that followed the luncheon.

The Workathon: Took place Wednesday, October 19th at 12:00pm. The students raked, picked up and carried away, leaves, sticks, needles, and trash from the Staples city parks. Everything worked out perfectly, with no mishaps, with the exception of one broken rake handle. The students surpassed their goal of \$8,000 for funds raised.

Upcoming Events

MNSAA Team Visit: The team is scheduled to visit SHAS on April 11th and 12th. This team will come to observe our school to see how we meet the MNSAA Standards and live out our mission, philosophy and school strategic plan (SSP). This year we will develop a SSP for the next 7 years.

MNSAA Conference: Scheduled for November 4th in Edina. Jim Opelia will be attending.

Parent Teacher Conferences: Are to be scheduled for November 10th after school.

Veterans Day Program: Will take place on November 11th at 10:00am.

Christmas Around the World: This is attentively scheduled for December 15th. For part of the day, foreign exchange students from Staples Motley High School will share Christmas traditions from their homeland countries with SHAS students. This will be coordinated by Dianne Japke.

The SHAS Christmas Program is scheduled for December 21st with afternoon and evening performances.

Committee Reports

Fundraising Committee: There has been a little bit of discussion regarding Spring Blast via emails, no actual meeting has been scheduled. There was a carnival meeting during the Halloween dance. There were roughly 6 people that attended the meeting. The committee discussed what the budget was going to be and that there will be some additional expense for prizes this year since we will need to restock this year.

Budget/Finance: This committee didn't meet this month, but Tom did attend the parish meeting to ask the committee about the school's funding. The parish committee reassured Tom that the church will be providing the full \$99,000 that has been approved when the budget was set. The school is making plans based upon the funds that are expected in the budget to retain teachers, upgrade technology, and for marketing.

Personnel/Human Resources: There isn't anything to report at this time.

PR Mktg. / Development: Marketing had a meeting to discussion how we can market our preschool program more and add mentoring families. They also discussed fundraisers that took place last year and how they went over. They discussed marketing ideas to get SHAS more advertised in the community, like Facebook, advertising at the church, and more PR at the rounds up every spring. The committee will be meeting again next month.

Curriculum: The committee met this month to review the test scores of the students and to compare their score to last spring's score. It was noticed that the students' scores were higher if they completed the Summer Bridges books versus the students that didn't complete the book. They were also able to compare SHAS test scores to the public school and our test scores were higher.

Old Business

School Strategic Plan: The committee starting working the SSP and will continue to work on this during our next meeting. The teachers have been working on this as well. We need to have the Strategic Plan completed by Jan. 30, 2017. It is planned to spend our December meeting working on this plan to get it completed.

New Business

School Calendar Update: Jim handed out the school calendar to discuss Jan. 3, Feb. 3, April 3, and April 13. The district has activity days on Jan. 3, Feb 3, and April 3. The district isn't having regular school those days, but activity days. It was discussed if SHAS should have school on those days and if we should have regular classroom learning days. It was decided by the committee to have no school on Jan 3, due to the holidays, but to have regular school on Feb. 3 and April 3. There also was discussion about April 13, which is Holy Thursday. Typically the school is closed on Holy Thursday and Good Friday, but this year the calendar indicates the school is only closed on Good Friday. It was decided by the committee to keep the calendar as it is, so it is less confusing for parents. So there will be school on April 13 (Holy Thursday) this year.

Insurance: The medical insurance that is offered to the staff is increasing by 12% for 2017 rates. There are three options for employees to choose from based upon which deductible they choose. Chris moved to keep the \$3,000 and \$4,500 deductible options to be offered to the staff. Susan seconded. This recommendation will be shared with the parish committee.

Fair Labor Standards Act: This act is going into effect on December 1st. This doesn't affect the teachers, but we do have a few employees that need to be re-categorized.

Next meeting - Wed., Dec. 7th at 5:00 p.m.

Meeting Adjourned at 6:43 p.m.
Closing prayer- led by Father Joe.

Respectfully Submitted,
Sarah Gregerson