

**Sacred Heart Area School  
Board Meeting  
Wednesday, June 7, 2017  
Conference Room in Rectory**

Those present were Jim Opelia, Katie Noska, Chris Perius, Tom Brichacek, Michael Cole, Susan Storry, Father Joe, RoAnn Trout, Tina Maros, and Sarah Gregerson.

Chairperson Tom called the meeting to order at 5:17 pm.

Chris moved to accept the agenda. Sarah seconded. Approved.  
The minutes from the May 3<sup>rd</sup> meeting were reviewed. Chris made a motion to approve the minutes. Katie seconded. Approved.

1) Principal Jim Opelia presented the Board with the Parochial School Report

**Recent Happenings**

**SHAS Sprint into Summer 5K and Kids Fun Run** took place Saturday May 6<sup>th</sup>. Several participants ran / jogged more than usual in the preceding months leading up to the event, benefiting them a great deal. This run is undoubtedly a huge service toward better health and wellness for our community.

May 6<sup>th</sup> - Spring Blast (netting \$42,000 for SHAS)

May 17<sup>th</sup> - PreK Graduation/Concert (T/Th)

May 18<sup>th</sup> - PreK Graduation/Concert (W/F)

May 18<sup>th</sup> - 5<sup>th</sup> Grade Graduation

May 19<sup>th</sup> - Kindergarten Graduation

May 19<sup>th</sup> – Hooked on Fishing 4<sup>th</sup> Grade

May 30<sup>th</sup>– Pre-K-5<sup>th</sup> Paul Bunyan Land Field Trip

June 2<sup>nd</sup> - Last Day of School

**Upcoming Events**

**Summer School Projects**

Install new projectors

Install shades in classrooms

Set up new chrome books (set of 15)

Update computer lab with newer desktops donated from local institution

Set up classroom set of laptops (used) for grades PK – 3

Paint gymnasium ceiling

Swap Ms. Kelly's room with Kindergarten  
Install bathroom in preschool room and door between preschool rooms

**Language Arts (LA)/Reading - Development of Scales Training and Workshop** will take place August 22 and 23. Diocesan teachers and principals will gather to gain a better understanding of the LA standards and the development of LA scales.

**Garage Sale** August 24<sup>th</sup> – August 26<sup>th</sup>

**\$10,000 Drawing** August 27<sup>th</sup> (tickets go on sale July 29<sup>th</sup> and 30<sup>th</sup>)

**Mentor/Welcoming Families** contact new SHAS Families (1 week prior to open house)

**Back to School Workshops** August 30<sup>th</sup> (all staff) and August 31<sup>st</sup> (teachers)

**Back to School Open House** in the evening of August 31<sup>st</sup>

**First Day of School** September 5<sup>th</sup>

### **Committee Reports**

**Fundraising Committee:** Spring blast committee had a wrap meeting last month. The committee would like to have Spring blast next year on May 5, it agreed upon by the board. The \$10,000 raffle will be discussed at the next fundraising committee meeting.

**Budget/Finance:** No meeting last month. They are planning to have a budget meeting to wrap up the 2016- 2017 school year.

**Personnel/Human Resources:** There has been some meeting with individuals, but overall this past school year there has been many improvements to increase positivity and moral.

**PR Mktg. / Development:** We received great feedback from parents on the recent survey. The results showed that the parents would like the communication from the school to improve. The committee is going to work on this by looking into avenues to communicate with parents more efficiently.

**Curriculum:** Overall test scores have been improving. The teachers are monitoring students during tests and are stressing the importance of these tests.

### **New Business**

**MNSAA Accreditation Renewal:** The board did renew our accreditation. There is one item that the board listed as a concern which is where the tables and chairs are currently being stored. SHAS will move the tables and chairs to a different area that will be safer and out of the tornado evacuation route and exits. There will also be some revisions to our school strategic plan. MNSAA thought that our goals were scheduled to aggressively, so the board will stretch some of the goals out to be more attainable.

**Advisory Board Self-Evaluation:** The board members will be filling out the self-evaluation for SHAS Advisory Board of Education and return them to Jim by June 30, 2017.

**Volunteer Hours Increase:** There was discussion about increasing the current volunteer hour's requirement from 8 hours to 12 hours per family for the 2017- 2018 school year. Spring blast is our largest fundraiser for the school, but has the least amount of parent volunteers because families has completed the 8 hour requirement. Spring blast needs are large amount of help for planning, setting up, during the event, and clean up. Katie made a motion to approve the increase of volunteer hours to 12 hours per family. Chris seconded. Motion passed.

**Stewardship vs. Tuition:** The board wants to push stewardship to keep our tuition costs from increasing. The stewardship is tax deductible. Mike had a motion to change the verbiage on the Parent Tuition/ Contribution agreement for 2017 – 2018 and the school handbook. Katie seconded. Motion passed.

**Summer Program:** There was discussion about SHAS having a summer program available to students. Board members were seeking interest and asking to explore the possibilities. There was positive discussion and members will move forward with researching this additional program.

**School Raffle:** There is a sign-up sheet to sell raffle tickets for the \$10,000 ticket raffle after church masses this summer.

#### **Old Business**

**Review School Strategic Plan:** The board reviewed the plan and many steps have been completed.

**2017 – 2018 School Calendar:** Committee reviewed the school calendar and spring blast will be May 5, and First Communion for Sacred Heart will be April 29<sup>th</sup>. The school calendar will be sent out with school supply list this summer.

**Mentor Families:** With the upcoming school year starting this fall and new families new to SHAS, the school advisory board and the home and school board members will be the mentor families.

**Next meeting – Wed., August 2<sup>nd</sup> at 5:15 p.m.**

Meeting Adjourned at 6:36 p.m.  
Closing prayer- led by Father Joe.

Respectfully Submitted,  
Sarah Gregerson