

**Sacred Heart Area School  
Board Meeting  
Wednesday, June 3, 2015**

The meeting was called to order by John Reese and the opening prayer was led by Fr. Joe. Those present were Fr. Joe, Jim Opelia, John Reese, RoAnn Trout, Carol Lisson, Tracey Kloeckl-Jiménez, Elizabeth Mathews, Linus Koval and Katie Noska.

Chairperson John Reese called the meeting to order.

Meeting agenda was approved. Elizabeth moved to accept the agenda. Linus seconded. Board approved.

Minutes from the May 6, 2015 meeting were reviewed and approved. Linus moved to accept the minutes. Elizabeth seconded. Board approved

1) Principal Jim Opelia presented the Board with the Parochial School Report

### **Recent Happenings**

**The Arts and Academic Awards (AAA) Performances/Book Fair** was held May 5<sup>th</sup> in the school gymnasium. Several students performed that night in front of parents and staff. All students participated in AAA grades K-5

**Fieldtrips** - K-5<sup>th</sup> grade enjoyed a fieldtrip on May 7<sup>th</sup> to Target Field in Minneapolis to watch the Minnesota Twins play against the Oakland Athletics. Other than a little light rain, the trip was a great success, enjoyed by all. The Preschoolers enjoyed their field trip to the Brainerd Zoo on May 20<sup>th</sup>.

**Graduations:** The Preschool Concerts were held May 13<sup>th</sup> and 14<sup>th</sup>. Kindergarten Graduation took place May 20<sup>th</sup> at 2:15pm. **The Fifth Grade Graduation** on May 22<sup>nd</sup>, included a graduation Mass at 8:30pm, followed by a program in the school gym, with students sharing their favorite times of SHAS, the viewing of a 5<sup>th</sup> grade slide show, and recognition of families graduating their last SHAS student.

**End of Year** – On the last day of school, May 27<sup>th</sup>, students enjoyed a half day of school, including a 10:15am Mass, followed by the end of year potluck picnic with families.

**New Teachers** After two weeks of interviewing, deliberating, offering, and welcoming, we have two new teachers on board; Jennifer Nagel in Kindergarten and Emily Malone from Preschool. Both have roots in the area and are very excited about the upcoming year. We were very blessed with wonderful candidates to interview this spring.

**Vacation Bible School** has continued this week, Monday - Thursday, 9am-12:00pm, with 39 students, and several volunteer helpers and teachers, lead by Ms. Heather Rinke.

### **Upcoming School Events**

#### **Summer**

**Diocesan Ministry Day** will be held August 31<sup>st</sup> in St. Cloud. All Sacred Heart Staff will attend. Several professional development sessions will be available, as well as keynote speaker, Archbishop Joseph Kurtz, President of the US Conference of Catholic Bishops, and Mass with Bishop Kettler.

**SHAS Back to School In-service** is scheduled for September 2<sup>nd</sup> and 3<sup>rd</sup> with the Back to School Open House/Potluck Picnic on the 3<sup>rd</sup> at 6pm.

**First Day of School** is September 8<sup>th</sup>

### **Committee Reports:**

Fundraising: Katie reported that the tickets for the second annual \$10,000 raffle ticket sale will be ready by the end of June. We will have 250 tickets to sell.

Budget and Finance: Nothing to report at this time

Personnel and Human Resources: Jim Opelia shared the garage sale information update with the school staff, so they are aware of our efforts to keep distance between the garage sale and the start of the school year.

PR/Mktg./Dev: There was some discussion on how the Spring Round-up/Open House needs to be promoted more as a school event, so that there are more current families available to interact and answer questions.

Curriculum/Technology: Jim Opelia discussed the new textbook series for Social Studies and how it will align better with the required *Common Core Standards* for Minnesota.

### **Old Business:**

Katie Noska and Jim Opelia gave an update on the **Playground Planning**. The committee has met a couple of times, but they are still finalizing plans. They have decided to use pea rock as the surface material for the playground. The committee also decided that there would be green space between the playground and the designated church parking area. In addition, there will be a barrier, so that cars and snowplows are unable to enter the green space area. Fr. Joe let the board know that the church was able to purchase the property on the corner of 4<sup>th</sup> Avenue NE and 5<sup>th</sup> Street NE, thus the church is seeking *one bid* on both the destruction of the house on the corner lot, in addition to the re-surfacing of the playground. This way, some of the old playground surface material can be used to fill in the hole on the demolished house. This way the completion of both projects can be coordinated in a timely fashion.

### **New Business:**

Jim Opelia presented the Board with the **2015-2016 SHAS Calendar**. Katie moved to accept the calendar with board-noted revisions. Linus seconded. The Board approved.

Jim Opelia noted that the **Social Studies curriculum** will be updated in two purchases: textbooks for the Kindergarten, 4<sup>th</sup> and 5<sup>th</sup> grades will be purchased for the coming school year, with the supplementation of the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> grade textbooks for the 2016-2017 school year. Linus moved to accept this installation. Elizabeth seconded. Board approved the purchase of a new Social Studies textbook series in two annual installments.

The Board approved the inclusion of a **revised Maltreatment of Minors Internal Review** clause as part of school policy in order to be in compliance with the Minnesota Department of Human Services. Tracey moved to accept the revision. Linus seconded. Board approved acceptance of the revised Maltreatment of Minors Internal Review for School Policy. The policy now states the following (with the new inclusion in bold):

*In compliance with DHS 245 A.66 the internal review must be completed **within 30 calendar days** if the facility has reason to know if an internal or external report of alleged suspected maltreatment has been made. The internal review primary designated reporter will be the principal. If this individual is involved in the alleged report the pastor/superintendent will be the designated reporter.*

Three parishioners have been nominated to serve on the Sacred Heart Area School Advisory Board: Chris Perius, Michael Cole and Tom Brichacek. The two nominees with the highest number of parish votes will each serve a 3-yr. term on the board. The nominee with the fewest votes would serve a 2-yr. term. We are grateful to all three nominees for their willingness to serve on the SHAS Advisory Board. Jim Opelia will make sure and communicate with them regarding their first expected attendance at the early August 2015 meeting.

**Next meeting - Wed., August 5 at 5 p.m.** Meeting Adjourned at 6:25 p.m. –by John Reese.  
Closing prayer- led by Fr. Joe.

Respectfully Submitted,  
Tracey Kloeckl-Jiménez