

**Sacred Heart Area School  
Board Meeting  
Wednesday, February 1, 2017**

The meeting was called to order by Chris Perius and the opening prayer was led by Father Joe.

Those present were Jim Opelia, Katie Noska, Chris Perius, Susan Storry, RoAnn Trout, Father Joe, and Sarah Gregerson.

Absent: Tom Brichacek, Michael Cole, and Tina Maros.

Chairperson Chris called the meeting to order at 5:14 pm.

Katie moved to accept the agenda. Susan seconded. Approved.

The minutes from the January 4<sup>th</sup> meeting were reviewed. Katie moved to accept the minutes. Chris seconded. Approved.

- 1) Principal Jim Opelia presented the Board with the Parochial School Report

## **Recent Events**

**NWEA Winter Testing** took place the weeks of January 16<sup>th</sup> and 23<sup>rd</sup>.

**Catholic Schools Week** Kick-off Masses were at Sacred Heart on January 28<sup>th</sup> and at St. Michael's on January 29<sup>th</sup>. The 4<sup>th</sup> and 5<sup>th</sup> graders hosted a spaghetti dinner after Mass at Sacred Heart and a pancake breakfast after Mass at St. Michael's. The week has been full of the usual fun themes, activities, and the dance tonight.

**MNSAA Team Preparations-** The staff and school advisory board have continued to work on compiling evidence for MNSAA Standards narratives of compliance, and the development of the school strategic plan, and school profile. We are on track to complete all needed items by February 10<sup>th</sup>, to compile a final draft of everything to be mailed off no later than March 10<sup>th</sup>.

**Framework for Effective Learning and Teaching** - At the principals meeting on January 12<sup>th</sup>, we discussed the direction we would head in our professional development for teachers in the diocese. We will continue with Marzano practices, building on what we have. New trainings will be more focused on developing Language Arts / Reading scales, and specific areas we identify we need to work on. We will now be calling all our professional development initiatives, "Framework for Effective Learning and Teaching", as we are doing so much more than just Marzano. We also discussed a timeline for next year's trainings, and dividing up/sharing the work load of projects, so we are not all doing the same work multiple times across the diocese.

## **Upcoming Events**

**SHAS Carnival** will be held February 5<sup>th</sup> from 9:30am – 1:00pm to the fishing / ocean theme of Hooked on Jesus. The official set up time will start at 3:30pm on Friday. However, the gym and classrooms will start getting emptied and set up as early as 1:00pm. Students will have a popcorn and movie day as a wrap up to CSW and in recognition of the district activity day.

**The SHAS fish fries** will start on Friday March 3<sup>rd</sup>.

**MNSSA Deadline** for mailing SSP and Self Study to team members is March 10<sup>th</sup>.

**Preschool and Kindergarten Roundup** will take place March 21<sup>st</sup>.

**MNSAA Team Visit:** The team is scheduled to visit SHAS on April 11<sup>th</sup> and 12<sup>th</sup>. This team will come to observe our school to see how we meet the MNSAA Standards and live out our mission, philosophy and school strategic plan (SSP). This year we will develop a SSP for the next 7 years.

**Language Arts (LA)/Reading - Development of Scales Training and Workshop** will take place sometime in the second half of August 2017. Diocesan teachers and principals will gather to gain a better understanding of the LA standards and the development of LA scales.

### **Committee Reports**

**Fundraising Committee:** Spring blast and Fish fry, both have had meeting to start discussion about these events coming up.

**Budget/Finance:** Meeting is scheduled for Feb. 2, 2017 at 5:15 pm.

**Personnel/Human Resources:** There were some parental concerns that have been discussed with Jim. Those items have been addressed and fixed.

**PR Mktg. / Development:** There will be a mailing sent out to all parish families for preschool and kindergarten age children regarding the carnival, dance, and round-up. There has been some discussion about having a mock preschool day for potential preschool students and parents for a half- day. They also talked about working on Facebook and having more updates and pictures.

**Curriculum:** Plan to meet in late February.

### **Old Business**

**School Strategic Plan:** The committee worked on objective 5.

### **New Business**

**Handbook Policy Updates:** There was an email sent out with revisions to the table of contents where information about the DARE program was deleted and an addition regarding background checks. Katie moved to approve the addition to the employee handbook. Sarah seconded. Motion passed.

**Next meeting – Thurs., March 2 at 5:15 p.m.**

Meeting Adjourned at 5:47 p.m.  
Closing prayer- led by Father Joe.

Respectfully Submitted,  
Sarah Gregerson