

Sacred Heart Area School  
Board Meeting  
Wednesday May 2nd, 2018 at 5:15 p.m.  
Conference Room in Rectory

Those present were Jim Opelia, Father Joe, Tom Brichacek, RoAnn Trout, Tina Maros, Sue Storry, Katie Noska, Katie Norris, and Michael Cole. Absent: Christine Albrecht.

Chair Tom Brichacek called the meeting to order and there was an opening prayer by Fr. Joe. It was moved to accept the agenda and seconded. Approved.

The minutes from the April 4th meeting were reviewed. Minor corrections made. Motion was made to approve the corrected minutes and seconded. Approved.

Principal Jim Opelia presented the Board with the **Parochial School Report**.

**Recent:** Donuts with Dad in preschool, Overnight Sleepover, Adopt A Highway Clean-up, AAA and book fair, MCA testing, and First Communion

**Upcoming :** Spring Blast, 4<sup>th</sup> and 5<sup>th</sup> grade field trip, all school field trip, Kindergarten and Preschool Graduation, 5<sup>th</sup> grade graduation, last day of school May 31<sup>st</sup>.

**Committee Reports:**

Fundraising: Katie Norris, Katie Noska, Sue Storry: Spring Blast planning well underway for the weekend. Considering Catholic United Financial Raffle in place of current raffle. See information below.

Budget and Finance: Katie Norris, Tom Brichacek – nothing to report.

Personnel & Human Resources: Michael Cole, Katie Noska – parent survey will be finished this week.

PR/Marketing & Development: Tina Maros, Tom B, Sue Storry, Christine Albrecht – Facebook with a lot of views from AAA live performances.

Curriculum/Technology: Michael Cole, Christine Albrecht – will have MCA results soon to review.

**Old Business:**

2018-19 Volunteer Hours: Parents were notified of volunteer hours and remaining for school year. Reviewed 12 hrs of required parent volunteering. Discussed at length requiring 8 hrs of parental volunteering but allowing 4 hrs of other volunteers per child. A motion was made to approve this. It was seconded. Approved. We did discuss bank of donation hours to be used at discretion of principal. Will consider for the future.

2017-2018 Spring Survey Update: Deadline later this week. To this point 35 surveys turned in. Hoping for more in the next 48 hrs.

New Board Members: Tom Brichacek and Michael Cole's terms will be up. They can both run for re-election. We do have some interested parties. Will also need to replace non-Catholic board member as Tina Maros notified the board that she and her family will be leaving SHAS in the upcoming year.

Transition of Leadership Plan: Mr. O is working on manual for incoming principal including duties and expectations to assist new leadership for upcoming year. Plan to continue with Marzano in the future as well as Sacred Heart School Strategic Plan previously detailed.

**New Business:**

Catholic United Financial Raffle: Discussed replacing raffle at Carnival with Catholic United Financial Raffle. Benefits: 100% of proceeds directly to school as previously, less burden on local businesses, less work for volunteers, staff, bigger prizes; Cons: lesser odds of winning, locals may not identify with or purchase tickets that do not say SHAS on them. Decided we need fundraising committee to look into these details more to consider as a board in the future.

School Calendar: Reviewed upcoming 2018-2019 school calendar. Motion made to approve it. Seconded. Approved.

School Supply List Option: Discussed option to provide monetary amount in lieu of certain school supplies so that teachers could buy things for classroom when needed and not store them throughout the year. Discussed that this may create more hassle and work for secretaries and may be more work than worth. Mr. O will bring back for discussion with staff and can readdress in future as needed.

Staff Benefits: Reviewed current tuition reduction of 50% for staff members children. Discussed that we would like to include this benefit for PreK. Reviewed other tuition breaks/benefits at neighboring schools for staff. A motion was made to approve extending tuition break from PreK – 5<sup>th</sup> grade. Seconded. Approved.

Meeting was adjourned.

**Of note, this meeting was briefly suspended in the middle to interview principal applicant, then was called back to order.**

Next meeting will be June 6<sup>th</sup>, 2018  
The meeting was closed with a prayer led by Father Joe.  
Respectfully submitted,

Katie Norris