

Agenda  
**Sacred Heart Area School**  
**Board of Education Meeting**  
**Wednesday, August 14, 2019, 5:15 p.m.**  
**Conference Room of Rectory**

SHAS Mission Statement - *In sharing our Catholic faith in Christ, we foster spiritual and academic formation in a positive and welcoming atmosphere that reflects love and respect for all.*

Those in attendance:

Michael Cole, Charles Durham, RoAnn Trout, Tom Brichachek, Sue Storry, Katie Norris, Melissa Daniels, Christine Albrecht. David Holmberg.

Call to Order

Michael Cole.

Opening Prayer

Charles Durham

Approval of Agenda

Approval of Minutes

**Parochial School Report**

Charles Durham

**Rummage Sale:** Cleaned up. Comparable to the last two years. \$14,300 total.

**6<sup>th</sup> grade:** took over the 4<sup>th</sup> grade classroom, JoMarie is well underway. Pat a couple of weeks ago had the 4<sup>th</sup> grade room set up in the extra preschool room. Orders in through the public school for all the books needed. Still waiting to get an update on them as they haven't arrived yet.

**Preschool Aide:** Rebecca will be returning to her position. Variance for her as she is qualified as a teacher in her own group of kids. That will be in place at the start of school. Title Room being converted to a small group work area for short durations for the day. Title kids will go up to the library.

**5<sup>th</sup>/6<sup>th</sup> grade** schedules underway – planning seems to be working in regards to scheduling. Right now middle school – Walking the kids in the front door, give us a couple of keys, otherwise have somebody at the door at the time to just open the door for us. Some kinks to work out still.

**Updating website: Online payments.** 6<sup>th</sup> grade class website is up. Handbooks, school safety planning. Emergency numbers are updated, etc.

**Upcoming Events:**

**Railroad Days:** designated vendor spot near the bouncy houses. 4-6<sup>th</sup> grade parents working. Popcorn out right away. Need to figure out power as that was an issue. No power provided to any of the booths.

**Parade:** spot reserved.

**School Raffle:** ongoing, sales have been extremely slow.

**Back to School Picnic:** 5:30 for new families and 6 for returning.

**1<sup>st</sup> day: September 3<sup>rd</sup>.**

## **Committee Liaison Assignments and Committee Reports**

Fundraising Tom/Sue/Katie: Centennial Raffle sales are low. Get the tickets sold. Need to start thinking about the workathon right away. Have a better plan moving forward.

Budget & Finance Christine/David: reviewed last updated numbers, +29,000 overall, still waiting for some tuition income.

Personnel & Human Resources Mike/Missy/Katie: Nothing to report.

PR/Mktg./Dev. Sue/Mike/Tom It would be nice to have a budget for promotions, advertisements, etc. Using individual credit cards to do that. Hoping to use school credit card. Charles will discuss with Father Gabriel and Connie.

Curriculum Christine/David/Missy: Superkids for Kindergarten that we got used. Phasing in of new Language curriculum.

Tuition Sue/Tom: Tuition that we had collected approximately one month ago had a lot overdue (\$27,000); still some preschool families that haven't paid nearly anything.

## **Old Business**

6<sup>th</sup> Grade Class: Teacher well along in setting up room. Computers pretty well set up. Books are all ordered; not here yet though. 4<sup>th</sup> grade room set up. Schedules being established between 5<sup>th</sup> and 6<sup>th</sup> grade. A new librarian Kathy Rutten will be on Monday's. Steph Japke would be interested in library help as well.

School Raffle: We have a lot of tickets left.

### Election of Officers:

Chair – Katie Norris

Vice – Michael Cole

Secretary – Christine Albrecht

## **New Business**

Committee Assignments: Tuition committee is dissolved. Voted and seconded. Approved. See above for new postings.

School Uniforms: General chats with Father Gabriel and informal chats with some board members. Kids only required to wear uniform for Thursday mass. Friday is come as you are day. Uniforms required for Thursday and Friday. Reinforce continuing to support local. Intention to move to full school uniforms. Missy is tasked to go to LMH to review uniform options.

Smile.amazon.com: Connie working on signing up.

Mentor Families: Charles will be emailing out the list of new families and we will call them.

RR Days: Games – Plinko, toilet, pick a door, fishing, etc. 5<sup>th</sup> and 6<sup>th</sup> graders working. Float: Plan for Art, God's Masterpiece. Ask to be at the beginning. Easel, palates, etc. Missy providing tractor. RoAnn providing the haywagon. Line up behind the highschool drop off at float. Dropped off at SA for pickup. Music is a good idea. Sue is going to bring this.

Next Meeting

September 4<sup>th</sup>

Closing Prayer

Charles Durham